

22 AUG 1980

MEMORANDUM FOR: Deputy Director for Administration  
FROM: [redacted]  
Acting Director of Information Services  
SUBJECT: OIS Weekly Report (14-20 August 1980)

Classification Review Division

CRD reviewed 78,424 pages of material. Of the CIA material reviewed, 50.8 percent was declassified. This continues reporting over the past several weeks of a higher-than-normal percentage of documents being declassified. An explanation of this phenomenon accounts from the type of material being reviewed. NIS studies are being declassified at a 61.8 percent to 72.4 percent rate and FBIS material, including FDD summaries, at a 55 percent rate. What brings these high rates down is the review of DO material.

Chief, Operations Branch, CRD met with [redacted] Chief, DO/IMS [redacted] concerning the release of names of personnel in OSS records accessioned to NARS. The DO plans to propose to NARS that the names of OSS personnel be protected for 75 years, meaning that documents containing such names would have to be cleared through CIA before release during the 75-year period. To make this easier on NARS, we will provide NARS with a list of 25 to 30 names of widely known or publicized OSS people whose names would not require CIA review prior to release. This position is considered as a compromise compared to the FBI practice. The Bureau declassified all its material but defines it as "privileged information" for a period of 75 years requiring coordination with the Bureau before release during this period.

Records Management Division

At the request of the Special Assistant to the DCI for Compartmentation, the Records Systems Branch assigned a form number to the "APEX Nondisclosure Agreement" to help expedite its printing. OCO is typesetting the new form under a special agreement to support APEX requirements. Before RSB can enter the form into the Agency forms system, a responsible Office of Primary Interest (OPI) must be designated. The DCI/RMD is coordinating an effort to assign this responsibility.

Chief, RSB helped the Special Assistant to the DCI for Compartmentation in drafting a memorandum to the DCI. RSB's contribution concerned records management aspects of department and agency retention of APEX Nondisclosure Agreements during the lifetime of persons executing the agreements.

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Regulations Control Division

RCD processed 18 regulatory issuances during the reporting period.

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Information and Privacy Division

A separate report is attached.

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Attachment

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21 August 1980

MEMORANDUM FOR: Deputy Director for Administration

FROM: [Redacted]  
Chief, Information and Privacy Division, OIS

SUBJECT: IPD/OIS Weekly Report (14-20 August)

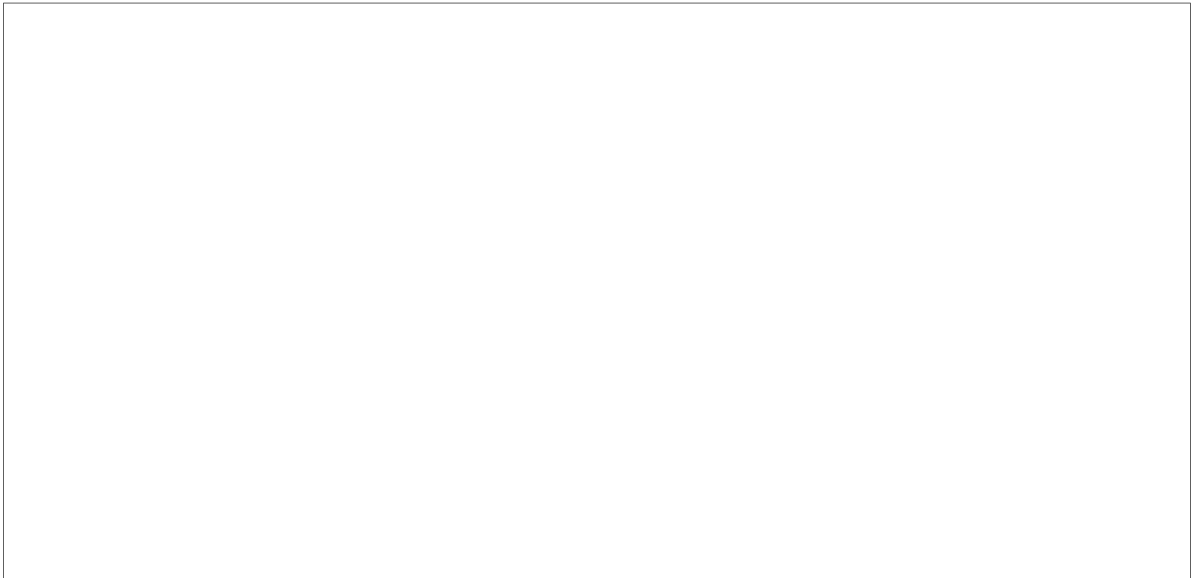
1. The Week in Review
- |                         | <u>14-20 Aug</u> | <u>1980 Weekly Average</u> |
|-------------------------|------------------|----------------------------|
| a. New cases logged     | 54               | 60.1                       |
| b. Cases closed         | 31               | 52.5                       |
| c. New appeals logged   | 0                | 1.9                        |
| d. Appeals closed       | 1                | 2.6                        |
| e. Manpower (man-weeks) | 135.4            | 124.8                      |
2. Current Backlogs
- a. Initial requests - 2899
- b. Appeals - 392
3. Spotlighted Requests

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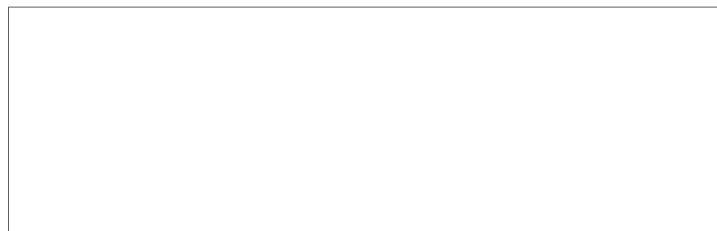
5. Analysis

a. IPD is currently inputting FOI/PA appeals to its automated data base. The appeals data will constitute a separate file, distinct from the present files (IPS-LOG and IPS-HISTORY), although the identifiers (i.e., case numbers) will remain unchanged. Once the project is completed, we will be able to identify readily all cases which have gone to appeal, determine the status of each at any given time, and have a summary record of their final disposition. Open appeals are being added to the data base first. Once this has been accomplished, closed appeals will be input as well.

b. Readers are reminded that the deadline for nominations for the fourth annual FOI/PA symposium, 17-19 September, is close-of-business 27 August. Nominations should be sent to  IPD/OIS, 1A16.

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IPD, [ ] cb 21 August 1980

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